



Employment Application for Library Associate

Lamar County Library System
 PO Box 289 ❖ 144 Shelby Speights Drive
 Purvis, MS 39475
 Phone 601.794.3221 ❖ Fax 601.794.3569
 www.lclsms.org

This is a fillable PDF.

Please download the form to your computer, fill it out, save it, and then send to hq@lamarcountylibraries.org.
 The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

We are an Equal Opportunity Employer and will not deny opportunity for employment
 on the basis of race, creed, age, gender, sexual orientation, or physical disability.

Personal Information

Name

Address

City

State

Zip

Phone numbers

Home

Cell

Email address

How did you learn about this position?

Have you ever been convicted of a felony?

Yes

No

Are you legally eligible to work in the US?

Are you a veteran?

Yes

No

Yes

No

If selected for employment are you willing to submit to a background check?

Yes

No

Position

Have you read and understood the job description
 for this position?

Branches where you could work:

Available start date:

Yes

No

Lumberton

Purvis

Oak Grove

Sumrall

Days available to work:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Library hours may run from 8AM to 6PM. Please describe any time limitations you may have:

Do you have any physical limitations which would require special accommodations to enable you to carry out essential functions of the
 position as given in the job description?

Yes

No

If yes, please describe:

Employment desired

Full time

Part time

Seasonal/Temporary

Education (Please begin with your most recent education. Attach additional sheets if necessary.)

School name	Location	Years attended	Degree received	Major

Employment History (Please begin with your most recent job held. Attach additional sheets if necessary.)

Employer (1)	Job title	Dates employed	
Work phone	City	State	Ending pay rate

Duties

Employer (2)	Job title	Dates employed	
Work phone	City	State	Ending pay rate

Duties

Employer (3)	Job title	Dates employed	
Work phone	City	State	Ending pay rate

Duties

References (business and professional only)

	Reference #1	Reference #2
Name		
Title		
Company		
Phone		
Email		

Lumberton Public Library
106 West Main Street
Lumberton, MS 39455
601.796.2505

Oak Grove Public Library
4958 Old Highway 11
Hattiesburg, MS 39402
601.296.1620

Purvis Public Library
122 Shelby Speights Drive
Purvis, MS 29475
601.794.6291

Sumrall Public Library
L.R. Boyer Memorial Library
103 Poplar
Sumrall, MS 39482
601.758.4711

Library Experience or Training

Please check all boxes that apply.

- | | |
|--|--|
| <input type="checkbox"/> Circulation / Reader's Advisory | <input type="checkbox"/> PC and/or Service Maintenance |
| <input type="checkbox"/> Children's Programming | <input type="checkbox"/> Software Installation |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Library Automation |
| <input type="checkbox"/> Acquisitions | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Serials | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Interlibrary Loan | <input type="checkbox"/> Supervisory |
| <input type="checkbox"/> Cataloging | |

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Please state here any additional experience, skills, knowledge, and personal attributes you feel make you especially suited to this position.

Why do you want this job?

Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name

Date

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